

Resume and Cover Letters

FREE SERVICE FOR W.O.W! Members

Do you want help writing your resume and cover letters?

Do you want these tailored to the job you are applying for?

To receive this free assistance, send all information including your current resume, a link to the advertised position, a previous cover letter (if you have one), your name, email address and the deadline for the job application to wow.resumeservices@gmail.com.

You will then be registered as a member of W.O.W! and so will be entitled to the other free services that we offer - advocacy, referrals to courses, food assistance (Melbourne only) and more.

We CAN assist you when applying for a job.

A few free tips

1. Don't include your address – if you are a distance from the job, it may count against your chances of getting that interview
2. Always use the same Font (typeface). You can put the heading in a larger type size and/or put it in bold. Preferably use this font. It is called Arial.
3. Try to keep your resume to two pages. Definitely no more than three.